

## **PORtal Burn Art Grant Application Help Sheet**

Documents you should read before you get started:

Guidelines: <https://portalburn.org/>

Sound and Fire Policies [Policies](#)

### **Section One ask for your personal information:**

- Name
- Burn Name
- Which Theme Camp you will camp with - if any
- Contact info and best way to contact you

### **Section Two ask about your art:**

- Project Title
- Project Description in detail
- Project Description for the Help Guide - short fun blurb
- Requested Grant Amount - how much money do you need to build your dream.
- (We just want a number here but you will be asked to email us a detailed budget separately from this application)
- Minimum Grant Amount - what is the amount to do the bare minimum but still bring your art.
- Answer the question - how would receiving the minimum amount change your piece.

### **Section Three asks some more detailed questions about your art:**

- What is the Approximate Footprint of your piece? Height, Length, Depth, etc
- Do you Intend to reuse any of your art for future burns?
- Where would you like your piece to be placed?
- Will fire be used in your art in any way? How?

- Will Sound be used in your art in any way? How?
- Is your art Adult Themed?
- Time Constraints? This asks for a brief timeline of how you will complete your art. It can be done here or emailed separately.
- Any Additional Information you think we need to consider about your art.
- Are you willing to be part of an art tour - talk about your art (optional)

#### **Section Four - The Principles**

- What is your Leave No Trace plan?
- Radical Inclusion - Do you belong to any traditionally marginalized group?
- Participation - Is your art accessible to those with disabilities?
- Civic Responsibility - What is your safety plan?
- Are there any other principles you feel your art embodies?

#### **Section Five - Reserved Tickets**

- This is mostly for Temple/Effigy applications and the number of reserved tickets you will need and justification for that number.

#### **Section Six - The Money Part**

- If you receive a grant do you want to use Paypal or get a Check
- Give us your Paypal or mailing Address

#### **Section Seven - Important Final Stuff**

- You will be asked to check the box stating that you understand the rules.
- There is a list of Supplemental Materials we want you to email to us at [PortalBurnArts@gmail.com](mailto:PortalBurnArts@gmail.com). Please put the title of your piece in the subject line.
  - Itemized Budget (xls format or shared google sheet is strongly preferred but not required,)

- Pictures of Designs, Plans, or Sketches
- Photos of Previous Work
- List of components that will be used for future art - if applicable.
- Timeline for completion - if not included here.

**Section Eight is just a conclusion**

Thank you for taking the time to fill out this application! You should receive an email confirming we received your application within one week. If not please reach out. We hope to notify all grant applicants of our decisions by the end of May and have 50% disbursement checks out in early June.

